

Labor Reporting

Force Account Entry

Labor, Equipment, Material Entry

Force Account

Transaction Number
191671

Project Type *
Force Account

Date *
08/20/2011

Activity Description
Picking up yellow dirt

Duration (Hours/Min) *
2

Blank Employee
Yes No

Employee

Date

make sure between performance start and performance end

Activity Description

relate it to the scope of work

Labor Reporting

Labor Entry

Close X Print

Save & Stop Save & Add Copy Entry Save & Close X

2

Blank Employee
Yes No

Employee

Employee Subtotals

Labor Rate 35.72

Labor Value 71.44

1

Employee Rate
2011 OF \$3.7000

It is speed and efficiency

select, tab, select, tab

pick employee, rate type, confirm rate

Labor value calculated

Save time

~ save and copy

~ save and start new

Hints & Hacks

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Hints & Hacks

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Labor Reporting

Equipment Entry

Blank Equipment
Yes No

Equipment

Equipment Subtotals

Equipment Qty 2

Equipment Rate 35

Equipment Rate Units HOUR

Equipment Value 70

1

Select equipment

equipment value calculates!

or maybe you don't have equipment. Skip!

Labor Reporting

Material Entry

Blank Material
Yes No

Material

Material Subtotals

Material Rate

Units of Measure

Material Value

Material Invoiced Date

From Inventory
Yes No

Select material and say how much

material costs complete the effort

Hints & Hacks

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